

## Consultation-Request

### A. Appointment

The legal consultation takes place Monday from 5.30-7 pm in presence. Online consultation at another time by appointment. Because the online consultation increases the amount of work, we would kindly ask you to name only appointments that are approximately **one week forward** from now on.

Please name **3** dates:

### B. Your case

The Refugee Law Clinic Freiburg e.V. exclusively provides legal support in the field of **migration law** (Asyl- und Aufenthaltsrecht). To prevent any misunderstandings and incompetence on our part, we would like you to describe your problem/case shortly.

### C. Contact details

Please write down **your** contact details.

Full name

E-Mail address

Phone number

If existing, please write down the contact details of **a contact person familiar with your case** (e.g. social worker):

Full name

E-Mail address

Phone number

Workplace of the contact person

### D. Online-Consultation

The Refugee Law Clinic Freiburg e.V. would like to provide a consultation via video (provider: Zoom). For that, it is necessary that you have a phone with a videocamera or a computer with a camera. If you do not have access to such a devise, we alternatively offer to speak with you via phone.

Please mark with a cross which form of consultation you prefer.

- via video
- via phone
- other (please give example)

## E. Following procedure

- I. Please send this document to [beratung@rlc-freiburg.org](mailto:beratung@rlc-freiburg.org)
- II. In addition we need **in advance** a signed declaration of agreement regarding the data processing and consultation agreement. You can find this document on our website. Please fill it in and send it to [beratung@rlc-freiburg.org](mailto:beratung@rlc-freiburg.org) along with this document
- III. All relevant documents (verdict, residence titel and especially Bescheide) should be send to [beratung@rlc-freiburg.org](mailto:beratung@rlc-freiburg.org) in advance of the appointment
- IV. If you have further questions or suggestions, please name them here: